

RESEARCH ADVISORY COMMITTEE



NARAYANA COLLEGE OF NURSING

Chinthareddypalem, Nellore - 524003. A.P.

Ph No: 0861-2317969 | Fax: 0861-2311968.

e-mail: narayana_nursing@yahoo.co.in | | principal.ncn@narayananursingcollege.com

website: <https://www.narayananursingcollege.com>



RESEARCH ADVISORY COMMITTEE

A Research Advisory Committee (RAC) for Narayana College of Nursing would play a significant role in shaping, overseeing, and enhancing the research culture and quality within the institution.

1. Objectives

- Guide and support faculty and students in conducting high-quality, ethically sound, and impactful research.
- Encourage research initiatives that align with current healthcare and nursing priorities, both regionally and nationally.
- Promote interdisciplinary research and collaboration with other healthcare institutions and research organizations.

2. Composition of the Research Advisory Committee:

The Research committee consist of various key member to oversee the research activities in Narayana College of Nursing.

- **Chairperson:**
- **Members:**
- **Student Representation**
- **Secretary**

3. Committee Constitution:

- The Research committee reconstituted with the following members with effect from 05/06/2023, the committee will be effective for five years from the mentioned date.

Dr. R. Thirumala
Principal
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NELLORE - 524003



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S. No	Name	Designation	Role
1.	Dr B Vanaja Kumari	Principal	Chairperson
2	Dr V Kumari	Vice Principal	Coordinator
3.	Prof Smitha PM	HOD of Mental Health Nursing	Secretary
3	Dr A Latha	Professor & HOD of Medical Surgical Nursing	Member
5	Dr Megiline Bose	Professor & HOD of Obstetrics and Gynaecological Nursing	Member
6	Ms. Sirisha	M.Sc.(N) I year student	PG student Representative
7	Ms. Elsa	IV year B.Sc.(N) Student	UG student Representative

3. Key Functions and Responsibilities

- Identify and prioritize research areas relevant to Nursing education.
- Biannual research agendas and timelines for projects in line with Narayana College of Nursing and national health priorities.
- Review research proposals from faculty and final B.Sc.(N), M.Sc.(N) students & Ph.D. Scholars to assess feasibility, ethical considerations, and alignment Narayana college of Nursing priorities.
- Track ongoing research projects and provide support or resources when needed to ensure successful completion.
- Organize workshops, seminars, and training sessions on research methodology, ethical conduct, and manuscript preparation.
- Facilitate collaborations and partnerships with other Nursing colleges, healthcare institutions, and research organizations.

Dr B Vanaja
Principal

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- Collaborate with the Institutional Ethics Committee (IEC) to ensure all research adheres to ethical guidelines.
- Encourage publication of research findings in reputable nursing and healthcare journals.

4. Meeting Frequency

- The RAC is conducting meeting quarterly to review progress, address challenges, and plan future research initiatives.

5. Reporting

- The RAC reporting its activities, findings, and recommendations to the college administration, developing annual reports summarizing research accomplishments, challenges, and future directions.

Dr. R. Anj
Principal

Principal
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Dr. R. Anj
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2. Composition of the Research Committee

The Research committee consist of various key member to oversee the research activities in Narayana College of Nursing.

1. Chairperson
2. Faculty Representatives from all Departments
3. Member secretary
4. Research Coordinator
5. External experts
6. Ethics Committee representative

Committee Constitution:

The Research committee reconstituted with the following members with effect from 4/9/2023, the committee will be effective for five years from the mentioned date.

S. No	Name	Designation	Role
1.	Dr B Vanaja Kumari	Principal	Chairperson
2	Dr A Latha	Professor & IQAC Coordinator/HOD of Medical Surgical Nursing	Research Coordinator
3	Mrs Thejovathi	Assoc Prof & Dept of Child Health Nursing/HOD of Nursing Research	Member secretary
4	Dr Kumari	Professor & HOD of Obstetrics and	Member

Dr B Vanaja
Principal

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		Gynaecological Nursing	
5	Prof P Shanmugavadivu	Professor & HOD of Child Health Nursing	Member
6	Mrs Anjani Devi N	Assoc Prof HOD of Mental Health Nursing	Member
7	Mrs Subhashini	Assoc Prof & Dept of Medical Surgical Nursing	Member
8.	Ms. Sruthi	Librarian	Member

3. Roles and Responsibilities

3.1 Chairperson

- Leads the Research Committee, ensuring effective functioning and adherence to guidelines.
- Holds final decision authority on research approvals and ethical issues when necessary.
- Acts as a liaison with the Institutional Ethics Committee (IEC) and other relevant bodies to ensure compliance with regulatory standards.

Represent the committee in discussions with the institution's administration.

Research Coordinator:

- Coordinating communication between committee members and researchers.
- Maintaining accurate documentation and records of research projects.
- Additionally, they assist in scheduling reviews and monitoring ongoing studies to uphold research standards and integrity.

3.2 Member Secretary

Maintains accurate minutes of meetings, agendas, and correspondence related to research activities.

Coordinates scheduling for meetings, training sessions, and workshops.

Disseminates committee decisions and feedback to researchers, ensuring transparency and accountability.

3.3 Committee Members

- Critically review research proposals for scientific merit, methodology, ethical considerations, and relevance.

Dr. B. Anji
Principal

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- Provide guidance to researcher.
- Review and evaluate research proposals submitted for committee consideration.

3.4 Librarian:

- Supports academic and research activities by managing library resources, including books, journals, and digital databases, to ensure easy access to relevant materials.
- Assist students and faculty with research queries, provide guidance on effective information retrieval, and organize workshops or orientations on library usage.

Functions of the committee:

- Review research proposals for ethical compliance.
- Ensure research aligns with institutional standards.
- Provide guidance on regulatory and ethical guidelines.
- Approve, monitor, and evaluate research studies.
- Assist researchers with protocol submissions.
- Oversee participant safety and data integrity.
- Conduct periodic review of ongoing studies.
- Document all committee discussions and decisions.
- Promote a culture of ethical research within the institution
- To Prepare Annual Research plan.
- To build relationships with nearby and distant industries like community and Schools to do projects and health assessments.
- Assign faculty and student R&D projects to address pertinent industry problems and identify answers.
- To initiate and promote MOU with industries and R & D organizations for consultancy, collaborative research, sponsored projects, industry and Institute interactions etc.
- To arrange brainstorming sessions through talks by eminent personalities from industry, R& D organizations and institutions of repute for the better understanding of research methodology and practices currently followed.

Dr. Arjun
Principal

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- To support faculty for delivering talks at different events and conducting workshops, training programs, seminars, conferences, symposia and faculty development programs.
- To keep everyone informed about announcements by various funding agencies like o support faculty for delivering talks at different events and conducting workshops, training programs, seminars, conferences, symposia and faculty development programs.
- To keep everyone informed about announcements by various funding agencies like ICMR, NAACO CSIR, and University etc.
- To motivate students for presenting papers in National and International conferences and projects in competitions Interdepartmental / collaborative work to be encouraged.
- To monitor progress of the research and development activity.

Research proposal Submission:

- Develop a standard format to submit proposal to the research committee for funding opportunities.
- For creating a standardized research proposal submission form aligned with formats often required by universities for Undergraduate Student Research Projects (UGSRS), MSc Dissertations, PhD Projects, and Funding Agency Projects, here's a representative template that accommodates common requirements across these project types

Review;

- Conduct review to assess the maintenance of Standards and deficiencies.

Meetings:

- Conducting a twice meeting in a year to ensure ethical considerations, evaluate research projects.
- Provide recommendations for approval before the IEC committee meeting.

Dr. Bopu
Principal
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Funding:

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- **Seed Money for Pilot Studies:** Up to INR 25,000 for pilot studies, preliminary research, or exploratory studies.
- **Publication Support:** Up to INR 15,000 for peer-reviewed publications in indexed journals (PubMed, Scopus, Web of Science).
- **Conference Participation:** Financial assistance for national and international conference presentations.
- It evaluates budget proposals, approves funding based on project needs and objectives, and monitors spending to maintain transparency.
- Additionally, the committee collaborates with funding agencies to secure necessary resources for advancing research initiatives.

Publication Guidelines:

- Publication guidelines for faculty and students emphasize the importance of originality and adherence to ethical standards in research and writing.
- All manuscripts should follow the specific formatting and style requirements of the target journal, including proper citation practices to avoid plagiarism.
- Collaboration among co-authors must be clearly defined, with contributions accurately acknowledged.
- Finally, submissions should undergo thorough review and approval by the Research Committee to ensure compliance with institutional policies before being sent for publication.

Documentation:

- ensures comprehensive reporting and documentation of all research activities, including project proposals, ethical approvals, and progress reports.
- Regular updates are required from faculty and students on their research milestones, which are documented to maintain transparency and accountability.

Dr. B. Anny
Principal

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- Additionally, all minutes of committee meetings, decisions made, and communications with researchers are systematically recorded and archived to support ongoing evaluation and compliance with institutional and regulatory standards.
- This meticulous documentation facilitates efficient monitoring of research integrity and promotes a culture of accountability within the college.

Dr. B. R. Arany
Principal

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Dr. B. R. Arany
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**RESEARCH
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5	Prof P Shanmugavadivu	Professor & HOD of Child Health Nursing	Member
6	Mrs Anjani Devi N	Assoc Prof HOD of Mental Health Nursing	Member
7	Mrs Subhashini	Assoc Prof & Dept of Medical	Member

Dy B. Vanaja
Principal

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		Surgical Nursing	
8.	Ms. Sruthi	Librarian	Member

3. Roles and Responsibilities

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Dr. B. Babu
Principal

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Dr. B. Anuj
Principal

Principal

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KARAYAMA
COLLEGE OF NURSING

RESEARCH COMMITTEE MINUTES



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NCON/RC/ACD/2023-24/01

22/05/2023

CIRCULAR

All the members of Research Committee of are here by informed that the meeting is scheduled on 30.05.2023 in Smart classroom, II Floor, Narayana College of Nursing from 09:00 AM to 04:00 PM, the research committee members are requested to attend the Meeting.

Agenda

1. Review of ongoing Research Projects
2. Budget Allocation
3. Collaboration Opportunities
4. Schedule for Progress Review
5. Institutional Support for Publications

A. S. S. S.

Principal

Copy to:

Research Committee Members
HOD's

Principal
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D. R. S. S.
Principal
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	schedule to ensure timely updates and address any challenges that arise in projects.	planned for 5/9/2023
6 Encourage to Publish Article in Indexed Journal	Committee has discussed to encourage faculty for publication minimum 3-5 per year	Secretary of Research committee will share the top UGC care journals & Scopus Journals

Members:

S. No	Name	Designation	Role	Sign
1.	Dr B Vanaja Kumari	Principal	Chairperson	<i>Amj</i>
2	Dr A Latha	Professor & IQAC Coordinator/HOD of Medical Surgical Nursing	Research Coordinator	<i>Latha</i>
3	Mrs Thejovathi	Assoc Prof & Dept of Child Health Nursing/HOD of Nursing Research	Member secretary	<i>Thejovathi</i>
4	Dr Kumari	Professor & HOD of Obstetrics and Gynaecological Nursing	Member	<i>Kumari</i>
5	Prof P Shanmugavadivu	Professor & HOD of Child Health Nursing	Member	<i>Shanmugavadivu</i>
6	Mrs Anjani Devi N	Assoc Prof HOD of Mental Health Nursing	Member	<i>Anjani devi</i>
7	Mrs Subhashini	Assoc Prof & Dept of Medical Surgical Nursing	Member	<i>Subhashini</i>
8.	Ms. Sruthi	Librarian	Member	<i>Sruthi</i>

Dr B Vanaja Kumari
Principal

Principal
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Dr B Vanaja Kumari
Principal
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Minutes of Research Committee Meeting

- The Committee chairperson (Principal) opened the meeting by greeting all members reviewed the previous meeting.
- The Research coordinator has opened the discussion on agenda points

Agenda Item	Discussion	Action Taken
1. Review of Ongoing Research Projects	1. Updates on progress of ongoing projects of M.Sc.(N) I & Iyear students. 2, The committee members discussed challenges facing by the students especially regarding data collection and analysis.	Additional support to be provided for data analysis by Junior faculty, Medical Health officer and staff nurses in the hospital and community.
2. New Research Proposals	Planning to develop innovative new proposal by faculty and PG students to get funding support.	Innovative Proposal's should be submitted on or before 28/7/2023
3. Budget Allocation	The committee reviewed budget requirements for upcoming projects, focusing on funds for equipment, materials, and travel for field studies.	Innovative Projects –Rs 25,000 Research Paper Publication- Rs 15,000 Conference participation – Rs.1500-3000. International Conference- Rs 5000/
4. Collaboration Opportunities	Discussion on potential collaborations with external Institutions to enhance research opportunities and knowledge sharing.	Identified three institutions like Lincoln university, Yenopoya university, Rama University for collaboration. Committee members to initiate communication and explore joint research projects by the next meeting.
5. Schedule for Progress Review	The committee agreed on Implementing a regular review	Quarterly review meetings to be scheduled. Next review meeting

Dy. R. S. Srinivas
Principal

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NCON/RC/ACD/2023-24/02

20/08/2024

CIRCULAR

All the members of Research Committee of are here by informed that the meeting is scheduled on 28.11.2023 in Smart classroom, II Floor, Narayana College of Nursing from 09:00 AM to 04:00 PM, the research committee members are requested to attend the Meeting.

Agenda

1. Congratulating selected faculty and students for funding projects
2. Submission of Workshop proposal to ICMR

Dr. Reddy
Principal

Principal
NARAYANA COLLEGE OF NURSING
Chinthareddypalem

Copy to:

Research Committee Members
HOD's

Dr. Reddy
Principal
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Minutes of Research Committee Meeting

- The Committee Chairperson (Principal) opened the meeting by greeting all members reviewed the previous meeting.
- The Research coordinator has opened the discussion on agenda points

Agenda Item	Discussion	Action Taken
1. Congratulating selected faculty and students for funding projects	1. Briefly discuss the funded projects, their objectives, and the potential contributions of Mrs Thejovathi which was selected for faculty research grants from Dr YSR University of Health Sciences.	More proposals should be submitted to the university for the next academic year once the faculty research grant notification is released
2. Submission of workshops proposals to funding agencies.	Workshop proposals should be submitted to ICMR for workshop funding to develop hands on skills among students and staff nurses.	ICMR typically releases notifications for workshop funding applications in December and July, during this time, all faculty should submit their proposals to the university.

Members:

S. No	Name	Designation	Role	Sign
1.	Dr B Vanaja Kumari	Principal	Chairperson	<i>Amj</i>
2	Dr A Latha	Professor & IQAC Coordinator/HOD of Medical Surgical Nursing	Research Coordinator	<i>Latha</i>
3	Mrs Thejovathi	Assoc Prof & Dept of Child Health Nursing/HOD of Nursing Research	Member secretary	<i>Thejovathi</i>
4	Dr Kumari	Professor & HOD of Obstetrics and Gynaecological Nursing	Member	<i>Kumari</i>
5	Prof P Shanmugavadivu	Professor & HOD of Child Health Nursing	Member	<i>Shanmugavadivu</i>
6	Mrs Anjani Devi N	Assoc Prof HOD of Mental Health Nursing	Member	<i>Anjani devi</i>
7	Mrs Subhashini	Assoc Prof & Dept of Medical Surgical Nursing	Member	<i>Subhashini</i>
8.	Ms. Sruthi	Librarian	Member	<i>Sruthi</i>

Dr B Vanaja Kumari
Chairperson

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